

**RUTHERFORD-POLK-MCDOWELL
District Board of Health OPEN SESSION Meeting Minutes
McDowell County Health Department
Tuesday July 18, 2017**

Board of Health Members Present:

Rutherford County Representatives	McDowell County Representatives	Polk County Representatives
One Vacancy Craig Sargent	Matthew Crawford Dr. Ben Hall Carol Wolfenbarger Amy Moomaw	Penny Padgett Ray Gasperson One Vacancy

Board of Health Members Absent:

Greg Lovelace Dr. Jerald DeLaGarza Phillip Whitworth Sarah Bradley Kim Warner	Judy Wilson Jim Segars	Dr. Rich Metcalf Rick Covil
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Health Department Staff/Guests/Counsel Present:

HD Staff:

Karen Powell, Health Director
Corey Morris, EH Food Lodging Supervisor
Steve Chambers, Onsite Supervisor
Yanet Cisneros, Health Educator
Marjorie Vestal, RPM Contract Health Educator

GUESTS:

Sharon Parker, Board Attorney
Karen Caldwell, Regional Tobacco Control Manager

AGENDA ITEM	BOARD ACTION	REFERENCE DOCUMENTS
CALL TO ORDER: Chairman Ben Hall, called the meeting to order at 6:45 pm	No Board action required	N/A
PUBLIC COMMENT PERIOD: Mr. Grayson England brought to the board his concerns about the back log in the Environmental Health Onsite program in McDowell County.	No Board action required	N/A
APPROVAL OF DISTRICT BOH MINUTES FOR: Minutes for June 13, 2017 will be approved at the next meeting.		
INFORMATION ITEMS		
<p>Tobacco Prevention Presentation:</p> <ul style="list-style-type: none"> • Karen Caldwell presented on the current effort to prevent tobacco use. Ms. Caldwell reviewed the Community Health Assessment for the RPM District. In her presentation, Ms. Caldwell explained which governing boards can make tobacco free rulings. District Boards of Health can make a rule for tobacco free grounds that applies to the District, for both incorporated and corporate areas. Once the Board of Health makes the rule it must be approved by the local Board of Commissioners. This authority extends to all tobacco products, not just cigarettes. Ms. Caldwell reviewed the state of all three counties, how far had each county come on eliminating tobacco use. Ms. Vestal and Ms. Cisneros also provided information about smoking cessation programs and what is available to the public to help someone to quit smoking. • After discussion about proposing a tobacco free policy in all government grounds and buildings the board decided to form committees in all three counties. These committees will promote the tobacco free policy in their respective counties. The process will at least initiate conversation in the District about being smoke free. Polk County: Gasperson and Padgett, McDowell: Amy Moomaw and Hall. Rutherford to be formed later. 		Documents on file
<p>Health Directors Report:</p> <p>Personnel Update:</p> <ul style="list-style-type: none"> • Mrs. Powell informed the board about a new program introduced by the Association of 	Karen Powell, Health Director	

<p>County Commissioners. The program is to fight the Opioid crisis that we are facing in our communities. The packet provided by the Association assists you in getting together a planning group to structure a community forum. Rutherford and Polk Counties have already begun the planning process to set the dates for the forum. Next is to invite the community leaders. Ms. Powell will keep the board up to date on the progress of this initiative.</p> <ul style="list-style-type: none"> • Ms. Powell updated the board on a letter received from the Town of Forest City in Rutherford County informing the Health Department that they planned to discontinue adding fluoride to the city’s water supply. Ms. Powell, Dental Employees of the District and State Dental representatives attended a Town Council meeting in Forest City to present to the members how detrimental this would be to the citizens of Forest City. In a final vote the commissioners did decide to not proceed and continue to provide the fluoride to the water. • Ms. Powell reported that the Health District has officially stopped doing Family Planning in Polk County. This comes as a request of the provider McDowell Hospital, as there are not enough patients to justify having a provider travel to Polk. Ms. Powell did tell the board that she is still exploring the idea of bringing a provider on board to help with those and other services. It is in the early stages of research based on need. • Ms. Powell reported to the board that she had her first full staff meeting since January and could report to the staff that the board had approved the 2% raise. She thanked the board from herself and the staff for that increase. 		<p>Documents on file</p>
<p>Environmental Health Reports</p> <ul style="list-style-type: none"> • Mr. Morris reported back to the board on the water sample fee schedule. He presented a new increased fee schedule based on what it would be reasonable to charge for water samples. Mr. Morris reported that the District is losing around \$60.00 to \$70.00 based on what we are charging now per water sample. Ms. Parker did state that the 	<p>Corey Morris, Food and Lodging Supervisor Steve Chambers, Onsite Supervisor</p>	

<p>board could approve raising the water sample fees without County Commissioners voting on it. There is not quorum at this meeting so the board will revisit at the next meeting.</p> <ul style="list-style-type: none"> • Mr. Chambers reported that new well and septic applications are still coming in more steadily than have in some time. Clients are still being told 4-8 week wait time in McDowell and Rutherford. The part time employees from Buncombe and Macon county are continuing to help on the weekends. In addition, Vince Manzi will return in August and additional weekday part-time employees are currently being sought. • Mr. Chambers reported that the Environmental Health Administrative Support in Polk County should be in by September 1st. 		
<p>ACTION ITEMS: None</p>		
<p>OTHER BUSINESS: None</p>		
<p>ADJOURNMENT:</p>	<p>At pm, made a motion to adjourn, which was seconded The motion was unanimously approved.</p>	
<p>SIGNATURES: _____ Dr. Ben Hall, Chair</p> <p>_____ Karen Powell, District Health Director</p>		

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