

**RUTHERFORD-POLK-MCDOWELL
District Board of Health Meeting Minutes
Polk County Health Department
Tuesday, November 10, 2015**

Board of Health Members Present:

Rutherford County Representatives	McDowell County Representatives	Polk County Representatives
Don Corry Dr. Phillip Whitworth	Matthew Crawford Dr. Ben Hall Judy Wilson Amy Moomaw Jim Segars Carol Wolfenbarger	Dr. Mike Davidson Michael Gage Rick Covil

Board of Health Members Absent:

Dr. Jerald DeLaGarza Greg Lovelace David Odom Sarah Bradley Craig Sargent		Dr. Rich Metcalf Cathy Brooks
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Health Department Staff/Guests Present:

Guest:

Kevin Leader, Clifton Larson Allen

HD Staff:

**Jimmy Hines, Health Director
Kelly Crawford, HR Director
Phillip Melton, Finance Officer
Karen Powell, Human Services Planner
Brooke Waycaster, Interim Clinic Director
Susan Robinson, EH District Supervisor**

Sharon Parker, Board Attorney

AGENDA ITEM	BOARD ACTION	REFERENCE DOCUMENTS
CALL TO ORDER: Dr. Ben Hall, called the meeting to order at 6:45 pm	No Board action required	N/A
PUBLIC COMMENT PERIOD: There was no public present to make comment	No Board action required	N/A
APPROVAL OF DISTRICT BOH MINUTES FOR: September 8, 2015 Change was made to add Susan Robinson to the minutes as being present at the September meeting.	Mr. Crawford made a motion to accept the minutes with the addition of listing Susan Robinson as present. This motion was seconded by Dr. Davidson, and passed.	Documents on file
INFORMATION ITEMS		
Health Director's Report: <ul style="list-style-type: none"> • The Health District has been invited to participate with Henderson and Transylvania counties in a grant application to the state called Innovative Approaches (IA). The purpose is for Public Health to take a leadership role in working with kids that have special health care needs. The state has recommended that this be a joint application so Henderson decided that they would be the lead and we would serve as a satellite in Rutherford only. The total amount of the grant would be about \$132, 000.00. Henderson would hire all personnel but would give us money to fund a steering committee in Rutherford County to see how we are networking with pediatricians, psychologists, and teachers to get the best health care possible for kids with special needs. It would help if this board would endorse the application. • Mr. Hines is pleased to announce that he had made an offer for the Assistant Health Director position and has been accepted by Joshua Kennedy. Mr. Kennedy currently serves as the Executive Director of the McDowell Health Coalition. He will assume the position on December 1st 2015. • We are the benefactors of funds in all three counties allotted by the General Assembly. These funds were put together to take a look at children that die in the first year of life. They are providing \$20,000.00 per county for planning grants with infant mortality and children 0-5 with special needs. • The Community Health Assessment (CHA) has been completed and shared with all three community health councils. The contractor that compiles the CHA will present the information to 	Mr. Segars made a motion to endorse the IA application with Henderson and Transylvania counties. Mr. Gage seconded and the motion passed.	

<p>the board of health at the January meeting for approval.</p> <ul style="list-style-type: none"> • By request of the BOH, a meeting has been set with each county commissioner, each county manager, the BOH chair and the health director to discuss future funding for the Health District from a local perspective. The meeting is set for November 23rd at 7:00 pm in Rutherford County. • Blue Ridge Community Health Services will open a Federally Qualified Health Center (FQHC) in Polk County this December. They also have centers in Henderson, Transylvania and Spindale. We are still negotiating with them about our role with Dental Services. • For the last 3 years, we have applied for funding through Kate B. Reynolds for dental programming. The first 2 years were for capital funding like brick and mortar which we did not receive. Last year we received \$22,000.00 to pay Dentaquest to do a study of the Dental Center which reported positive results. Mr. Hines met with the current president of Kate B. Reynolds to discuss our current application and what we can do better in the future to increase our funding chances. He indicated that he would look into the application process. It was a positive discussion with hopefully positive outcomes. 		
<p>Medicaid Cost Settlement Update-Jimmy Hines</p> <ul style="list-style-type: none"> • Mr. Hines gave a report on the current status with the Medicaid Cost Settlement. This reimbursement the Health District gets from Medicaid is money that we did not get when we provided the service. The Health District relies on this reimbursement as part of its budget. 		Documents on file
<p>Presentation of the 2015 Audit Report by Kevin Leader, Clifton Allen Larson</p> <p>Kevin Leader of Clifton Allen Larson reviewed the 2015 Audit Report. During part of the discussion and review of the Audit Report, Health Department Staff left the room and the BOH members had the opportunity to confer with the Auditor, who expressed no concerns. He did note that continued succession planning is prudent.</p>	The BOH will vote on the 2015 audit during the January board meeting.	Documents on file
<p>Financial Report</p> <ul style="list-style-type: none"> • Mr. Melton gave a report on the budget from the beginning of the year through September. So far this year we have not had to use any of the fund balance. The Medicaid Cost Settlement 		Documents on file

<p>reimbursement will determine if we can continue to not use the fund balance.</p> <ul style="list-style-type: none"> • Mr. Melton gave a brief update on the Environmental Health budget. 		
ACTION ITEMS		
<p>Mr. Melton presented budget amendments to the board. The amendments involved state programs which were not available or have changed since the budget was completed.</p>	<p>Mr. Gage made a motion to accept the budget amendments, Mr. Crawford seconded and the motion passed.</p>	<p>Documents on File</p>
<p>There was no Closed Session.</p> <p>ADJOURNMENT:</p>	<p>Mr. Gage made a motion to adjourn the meeting, which was seconded by Mr. Crawford and passed. The meeting adjourned at 8:00 p.m.</p>	<p>N/A</p>
<p>SIGNATURES: _____ David Odom, Chair</p> <p>_____ James H. Hines, Jr., District Health Director</p>		