

**RUTHERFORD-POLK-MCDOWELL
District Board of Health Meeting Minutes
Polk County Health Department
Tuesday November 12, 2013**

Board of Health Members Present:

Rutherford County Representatives	McDowell County Representatives	Polk County Representatives
Greg Lovelace Dr. Rogers Dr. Jaski Don Corry Theressa Calhoun	Jim Segars Dr. Ben Hall	Ted Owens Dr. Iain Fitch Rick Covil Dr. Mike Davidson Cathy Brooks

Board of Health Members Absent:

Sandra McGriff	Carol Tribble Judy Wilson Susan McNeely Joe Kaylor	
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Health Department Staff/Guests Present:

Guest:

**Jennifer Jarrett, Assistant Finance Director
Gary Johnson, Norman, Johnson and Company PA**

HD Staff:

**Jimmy Hines, Health Director
Susan Robinson, EH Director
Kelly Crawford, HR Director
Phillip Melton, Finance Director
Brandi Saine, EH, Board Secretary**

AGENDA ITEM	BOARD ACTION	REFERENCE DOCUMENTS
CALL TO ORDER: Dr. Fitch called the meeting to order at 6:45pm.	No Board action required	N/A
PUBLIC COMMENT PERIOD: There was no public present to make comment	No Board action required	N/A
APPROVAL OF DISTRICT BOH MINUTES FOR: September 10, 2013.	Ted Owens made a motion to approve the minutes, seconded by Greg Lovelace. The motion was unanimously approved.	Documents on file
EMPLOYEE/BOH HOLIDAY BREAKFAST	Approved by Don Corry, seconded by _____	Documents on file.
INFORMATION ITEM		
<p>2012-2013 Audit Presentation by Gary Johnson, Norman, Johnson and Company PA</p> <ul style="list-style-type: none"> • The total net position decreased by \$1,051,320 primarily due to decreases in clinical and environmental services revenue • At close of current fiscal year RPM showed a decrease in fund balance of \$973,468 • At end of fiscal year unassigned and assigned fund balance for the General Fund was 9.70% of total general fund expenditures for the fiscal year. • Of all fund balance, 19.79% has been committed by the Board to provide for property related contingencies • At close of fiscal year there will be \$56,047 unassigned fund balance, or that of which we have access to • Medicaid cost settlement continues to be significant but should not be seen as on-going budget revenue • The 3 year fund balance reduction plan developed by Mr. Hines and county managers is a good first step to reducing the almost one million dollar deficit in the RPM budget. • No significant deficiencies were identified with internal control during the audit. <p>Employees were excused while the board continued any questions they had of Mr. Johnson.</p> <p>Don Corry asked what clinical areas may be reduced. Mr. Hines explained that the only non- mandated services were Maternity, Child Health and Family Planning. Maternity is what earns clinical revenue in the cost settlement, though unpredicted, it is substantially significant to run our programs. Cathy Brooks asked Phillip to research and present what other services could we provide that would be profitable. Expenses have been reduced as much as seemingly possible, so it seems that the answer would be in additional services. Mr. Hines explained that EH would continue to take a loss, but it is a mandated program. Mr. Hines explained that we are</p>	Information only	N/A

<p>researching avenues to create new revenue and will continue to do so. The board requested a report by the January meeting of what services are mandated and which are not so they have a better understanding.</p>		
<p>HEALTH DIRECTOR'S REPORT:</p> <ul style="list-style-type: none"> • Completed Community Health Assessment has been submitted to Divison of Public Health. • Also submitted a CHIP, Community Health Improvement Plan. We will be dispersing a CHIP newsletter to the public, which was grant funded through the state. • Applying for Project Lazarus, to reduce opioid misuse, abuse and deaths. Program is being funded by community care. Grants have been accepted by McDowell and Polk counties at this point. • Teen pregnancy rates decreased in Rutherford from 124 to 91 and in McDowell from 69 to 60. Our goal is to be at least at the state rate, which we continue to work toward. • Adult Emergency Clinic through CDC is up and running on Fridays. Our goal is to see 12 patients, we are seeing approximately 8. We are using contract dentists and continue to recruit for a full time dentist. <p>Dr. Fitch asked about the expenses we are incurring versus the revenue they bring in, in comparison to a full time dentist. Dr. Davidson explained that perhaps the long term solution may be to continue to use contract dentists.</p> <p>Dr. Davidson suggested that Collins Dental Center not be included in the requested financial report for the January meeting, since it is not as time sensitive.</p>	<p>Information only</p>	<p>Documents on file</p> <p>N/A</p>
<p>REQUEST FOR CLOSED SESSION for discussion of information that is privileged, confidential or not a public record under NC General Statutes 143-318.11 (a)(1), to consult with the Board Attorney in order to preserve the attorney-client privilege between the attorney and the public body under NC General statute 143-318.11(a)(3) and to discuss personnel matters under NC General Statutes 143-318.11(a)(6).</p>	<p>No closed session was requested at this meeting.</p>	<p>Minutes for closed sessions are maintained at the law office of Sharon Parker 26 West Court Street, Marion, NC 28752</p>
<p>ADJOURNMENT:</p>	<p>Dr. Rogers made the motion to adjourn the meeting, seconded by Ted Owens. The meeting was adjourned at 8:15pm.</p>	<p>N/A</p>
<p>SIGNATURES: _____ Dr. Iain Fitch, Chair</p>		

James H. Hines, Jr., District Health Director