

**RUTHERFORD-POLK-MCDOWELL
District Board of Health OPEN SESSION Meeting Minutes
Rutherford County Health Department
Tuesday September 26, 2017**

Board of Health Members Present:

Rutherford County Representatives	McDowell County Representatives	Polk County Representatives
Craig Sargent Greg Lovelace Dr. Jerald DeLaGarza Kim Warner Sarah Bradley	Matthew Crawford Dr. Ben Hall	Rick Covil Ray Gasperson

Board of Health Members Absent:

Phillip Whitworth One Vacancy	Jim Segars Carol Wolfenbarger Amy Moomaw One Vacancy	Dr. Rich Metcalf Penny Padgett One Vacancy
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Health Department Staff/Guests/Counsel Present:

HD Staff:

Karen Powell, Health Director
Corey Morris, EH Food Lodging Supervisor
Jennifer Jarrett, Assistant Finance Director
Phillip Melton, Finance Officer

GUESTS:

Sharon Parker, Board Attorney
Suzanne Porter, United Way Director
Gibbie Harris, Public Health Consultant
Marjorie Vestal, Public Health Educator

AGENDA ITEM	BOARD ACTION	REFERENCE DOCUMENTS
CALL TO ORDER: Chairman Ben Hall, called the meeting to order at 6:45 pm.	No Board action required	N/A
PUBLIC COMMENT PERIOD: None in attendance	No Board action required	N/A
APPROVAL OF DISTRICT BOH MINUTES FOR: June 13, 2017 and July 18, 2017	Matthew Crawford made a motion to accept the minutes. The motion to approve was seconded by Rick Covil and passed.	
INFORMATION ITEMS		
Opioid Presentation: Mrs. Porter presented to the Board on the current Opioid Crisis. This charge was introduced by the County Commissioners Association and led by a local group consisting of Steve Garrison, Suzanne Porter, Karen Powell, Jill Miracle and Shelley Foreman. Local Data and information was provided about Opioid use in Rutherford County as well as regionally. A community forum will be held at Isothermal Community College on October 17, 2017. The forum will allow local leaders to come together to address the Opioid situation and make plans for what is next.	Suzanne Porter, United Way Director	
Presentation of the 2016 SOTCH report: • Marjorie Vestal presented the State of the County Report.		Documents on file
Health Directors Report: Mrs. Powell reiterated the importance of the upcoming Opioid Forum. She expressed how large an initiative this has become, especially with the push from the County Commissioners Association. Mrs. Powell updated the board on the recent rabies outbreak in Polk County among horses. Vaccination clinics are highly recommended for the future for horses. Mrs. Powell reported that Kelly Crawford, HR Director, retired on September 8, 2017. In the meantime, Mrs. Powell has been acting as HR Director. In addition, Phillip Melton announced his retirement which will be effective September 29, 2017. The Board thanked Mr. Melton for his years of service and presented him with a gift. Jennifer Jarrett would be the Interim Finance Officer while the position was being posted.	Karen Powell, Health Director	Documents on file

<p>Ms. Powell discussed a request from Polk and McDowell Counties for report showing costs for a standalone county health department. Ms. Powell and Ms. Harris worked together to put that report together, first for Polk and then McDowell. Mrs. Powell shared those reports with the board.</p> <p>Ms. Powell updated the board on the Medicaid cost settlement from the FY 13-14. Medicaid changed the reimbursement formula after 2013 that would call for a payback. It had been hoped, in the past, that the reimbursement from these years would not have to be paid back. Unfortunately, Medicaid has asked to be paid back some of those reimbursement monies. The reimbursement for the health district looks to be around \$516,000.00 There may be some alteration to that total, which we will find out later.</p>		<p>Documents on file</p>
<p>Financial Reports:</p> <p>Mr. Melton recapped the Medicaid cost settlement payback. We received 1.2 million dollars in that settlement. When they retroactively applied their statistics, they came back with a payback of \$516,000.00. The final total is still questionable while DMA finishes their calculations.</p> <p>Mr. Melton went over the general ledger numbers. Patient fees are down significantly, mostly due to the Collins Dental Center. This comes from not having a full-time dentist. In addition, switching over to CUREMD has caused a back log in billing. This situation will hopefully work itself out once the staff is more familiar with the new system.</p> <p>Mr. Melton presented the EH finances for the year. He pointed out that we have spent almost \$25,000.00 for contract EH specialists. These contractors were for McDowell County alone.</p> <p>Mr. Melton presented the Collins Dental Center report. The Dental Center had a tough year in FY16-17 with only \$420,000.00 in revenue and \$617,000.00 in expenses. MR. Melton suggested that if a full time Dentist is not on board soon some tough decisions will need to be made about the dental center.</p> <p>Lastly, Mr. Melton shared some challenges he sees going forward into the new fiscal year. 1) the Medicaid Cost settlement, 2) the State funding we receive for various programs is being reduced every year. 3) EH recruiting and maintaining qualified staff. 4) Collins Dental Center and mobile dental unit and their viability. 5) the issue of counties potentially separating from the district.</p>	<p>Phillip Melton, Finance Officer</p>	<p>Documents on file</p>
<p>Environmental Health Reports</p>	<p>Corey Morris, Food and Lodging Supervisor</p>	

<p>Mr. Morris reported that the newest employee on Food and Lodging, Liz Asawacharoenkun has received all her authorizations is currently working on her own. She will be working in McDowell county. Also, in the FL program, Christy Kunes began employment. She is based in Rutherford County and has about 21 years of experience.</p> <p>Mr. Morris presented to the board new water sample fees which he hopes to have in place by October 1, 2017.</p>		
ACTION ITEMS:		
Bad Debt Write Off		
Phillip Melton presented the bad debt write off for approval.	Dr. DeLaGarza made a motion to accept the Bad debt write off, the motion to approve was seconded by Kim Warner and passed.	Documents on file
Phillip Melton presented the budget amendments.	Matthew Crawford made a motion to accept the budget amendments. The motion to approve was seconded by Kim Warner and passed.	Documents on file
Corey Morris presented new water sample fees.	Dr. DeLaGarza made a motion to accept the water sample fees. The motion to approve was seconded by Kim Warner and passed.	Documents handed out and on file
<p>CLOSED SESSION: A Closed Session was requested for consideration of personnel matters that involve officers and employees of this Board under NC General Statute 143-318.11(a)(6), discussion of information that is privileged, confidential or not a public record under NC General Statute 143-318.11(a)(1), and to consult with the Board Attorney and Consultant in order to preserve the attorney-client privilege between the attorney and the public body under NC General statute 143-318.11(a)(3).</p> <p>At 9:05 p.m., Mathew Crawford made a motion to move out of Closed session, which was seconded by Kim Warner. The motion was unanimously approved and the Board returned to Open Session.</p>	<p>At 8:30 pm, Kim Warner made a motion to go into closed session for consideration of personnel matters that involve officers and employees of this Board under NC General Statute 143-318.11(a)(6), discussion of information that is privileged, confidential or not a public record under NC General Statute 143-318.11(a)(1), and to consult with the Board Attorney and Consultant in order to preserve the attorney-client privilege between the attorney and the public body under NC General statute 143-318.11(a)(3). This motion which was seconded by Matthew Crawford and passed.</p>	<p>Minutes for closed sessions are maintained at the law office of Sharon Parker, Sharon L. Parker, PA, PO Box 983, 26 West Court Street, Marion, NC 28752, 828-652-2441.</p>
<p>At 9:06 p.m., Rick Covil made a motion to adjourn, seconded by Craig Sargent. The motion was unanimously approved and the meeting adjourned.</p> <p>SIGNATURES: _____ Dr. Ben Hall, Chair</p>		

Karen Powell, District Health Director

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